



**MANCHESTER WORKS FOR PROFESSIONALS
REGISTRATION FORM**

Name: _____

Address: _____

Email Address: _____

Contact #: _____ **Cell #:** _____

In Case of Emergency: _____

Relationship: _____ **Work:** _____ **Cell:** _____

Emergency Back up:

* * * * *

Profession: _____

Are you presently collecting UI? _____

Are you presently registered on JMS? _____

What is the greatest challenge/barrier in your employment search? _____

How did you hear about us?

What are your expectations in this networking program? _____

Additional Comments:

Signature: _____ Date: _____

Fax completed form to Clare at (603)627-7982 or Email to: Claribel.Kean@nhes.nh.gov

<p style="text-align: center;">MANCHESTER WORKS FOR PROFESSIONALS NETWORKING GROUP GUIDELINES</p>
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Welcome to Manchester Works for Professionals! Our goal is to enhance employment opportunities for you by presenting workshops, recruiting keynote speakers who can provide encouragement, guidance and tools, sharing networking resources and expanding exposure for your profession/industry.

We ask that you follow our guidelines for these meetings to ensure a positive and rich experience for all.

- Everyone must come with a **positive attitude**
- **Dress professionally** unless otherwise instructed = **JOB READY**
- **Please plan to arrive promptly at 8:30**
- **Please silence all cell phones once the speaker has arrived. Please refrain from texting during the presentation**
- Do not criticize or challenge the speaker
- Treat everyone with respect
- Just as a positive attitude is essential, complaining is off limits and discussing claims is not allowed
- Pre-registration is **MANDATORY** and must be received on Mondays by 8:30 AM
- Set realistic expectations - flexibility is a requirement and will make your experience much more enjoyable and helpful
- Sign weekly sign-in sheet upon arrival
- You are welcomed to bring your own cup of coffee and food.